

Provide information to RTA if holding shares in physical form

The Securities and Exchange Board of India ('SEBI') vide its circular dated November 03, 2021 has made it mandatory for the shareholders holding securities in physical form to furnish PAN, KYC details and Nomination to the Registrar and Transfer Agent ('RTA') of the Company. In case of failure to provide required documents and details as per aforesaid SEBI circular all folios of such shareholders shall be frozen on or after 01 April 2023 by the RTA.

[Click here to view the SEBI circular.](#)

In view of the above, shareholders of the Company holding securities in physical form shall provide following documents/details to RTA:

- PAN
- Nomination (for all eligible folios) in Form No. SH-13 or submit declaration to 'Opt-out' in Form ISR-3
- Note: Any cancellation or change in nomination shall be provided in Form No. SH-14
- Contact details including Postal address with PIN code, Mobile Number, E-mail address
- Bank Account details including Bank name and branch, Bank account number, IFS code
- Specimen signature

All of above required documents/details shall be provided to Company's RTA i.e. Maheshwari Datamatics Private Limited at 23 R.N.Mukherjee Road 5th Floor Kolkata - 700001 or email at mdpldc@yahoo.com along with Name and folio numbers.

The shareholders can download the forms mentioned in SEBI circular as given below:

Sr.No.	Form	Purpose	Download
1	Form ISR - 1	Request for Registering PAN, KYC details OR Changes/updatons there of (only for securities held in physical form)	ISR-1
2	Form ISR - 2	Request for Registering PAN, KYC details OR Changes/updatons there of (only for securities held in physical form)	ISR-2
3	Form ISR - 3	Declaration for Opting-out of Nomination by holders of physical securities in Listed Companies	ISR-3
4	Form SH - 13	Nomination Form	SH-13
5	Form SH - 14	Cancellation OR Variation of Nomination	SH-14